

## COLUMBIA COUNTY RURAL LIBRARY DISTRICT

Special Meeting of the Board of Trustees

December 28, 2023

**Meeting Location:** Dayton Memorial Library

1. **Call to order:** Chair Jay Ball (by Zoom) called the meeting to order at 7:04 P.M.  
**Trustees present:** Treasurer Sharon Mendel, Secretary Charles Beleny, Kevin Rust. Vice-Chair, Karin Spann (by Zoom).
2. **Newspaper Digitalization Decision:** The two companies being considered are Advantage Archives, LLC and The Crowley Company. Ellen presented the pros and cons of each company. Kevin and Chuck had compared examples of newspaper articles from both companies and both thought that The Crowley Company had superior, high quality scans of the newspaper and that the pages were better centered where you could see the entire page. Discussion ensued. The updated quotes from each were \$23,025 by Advantage Archives and \$20,372 by the Crowley Company. Chuck made a motion that we have The Crowley Company do the digitalization and Kevin seconded. Ellen also approved. It was a unanimous decision.
3. **Executive Session:** The Executive Session started at 7:30 PM. The Executive Session ended at 7:56 PM.
4. **Additional Discussion:** Since Ellen's contract expires January 14,2024 it was recommended by Jay that we extend her one month at a time, not to exceed three months total. That was agreeable with Ellen. Chuck made a motion to accept this recommendation and Kevin seconded. It was unanimously approved. Since our next meeting conflicts with a Federal Holiday, we will move our next regular meeting to January 22, 2024 at 7PM.
5. **Adjourned: 8:02 PM**

Respectfully submitted,

Charles Beleny, Secretary