

COLUMBIA COUNTY RURAL LIBRARY DISTRICT
Regular Meeting of the Board of Trustees
Monday, March 19, 2018 7:00 p.m.

Meeting Time and Location:

7:08 p.m. to 9:55 p.m.
Dayton Memorial Library
111 S. 3rd Street
Dayton, WA 99328

1. Call to Order

Meeting was called to order at 7:08 p.m. by Tanya Patton, Chair

2. Roll Call – Trustees present:

Tanya Patton, Chair
June Riley, Vice-Chair
Angelina Shaber, Treasurer
Karin Spann, Secretary
Meredith Dedman, Trustee

Others present:

Dusty Waltner, CCRLD Director

3. Public Comments –

Patton announced that the County Commissioners approved the appointment of Meredith Dedman to the CCRLD Board, as well as the reappointment of June Riley.

4. Approval of Meeting Minutes

4.1 Patton moved to approve February 26, 2018 Regular Meeting Minutes; Shaber 2nd;
Motion approved unanimously.

5. Treasurer's Report

5.1 Patton moved to approve vouchers #3275-3291 posted as of March 19, 2018 totaling
\$25,733.22; Dedman 2nd; Motion approved unanimously.
5.2 Waltner provided account analysis statement and monthly report.
5.3 Waltner provided a transaction list for expenditures from March 1- March 19 2018.

6. Director Report

6.1 Progress Report – Attached

7. Old Business

7.1 The Board discussed continued work on a Financial Plan. Shaber has been in contact with Washington State Library (WSL) and offered several possible dates for training/consulting. The Board discussed looking at other dates and Shaber agreed to follow up with WSL.

- 7.2 Waltner provided information for a surveillance system to move forward with. The Board agreed. Riley offered a contact for helping to map out camera placement throughout the building.
- 7.3 Waltner provided a draft legal ad and asked for the Board to designate which areas of the budget to add the additional funds to. The Board agreed that half should go to training, one quarter for programming, and the final quarter for books.

8. New Business

- 8.1 Waltner asked if the Board would consider exploring in-house bill pay and payroll processing. Waltner believes that too much time is being spent by going through the County Auditor for both parties and feels that it may be time to move to in-house processing. The Board asked for Waltner to inquire with other districts as to their methods and report back in April.

9. Executive Session

Patton stated that the Board would go into executive session at 8:30 to discuss the Director's annual evaluation. The Board came out of executive session at 9:40. The Board discussed the evaluation results with Waltner.

10. Final Public Comment

None

11. Adjourn

Patton adjourned meeting at 9:55 p.m.

Next regular meeting date is:

Monday, April 16, 2018.

111 S. 3rd Street, Dayton.

Meeting begins at 7 p.m.

Respectfully submitted,

Dusty Waltner, Director, Columbia County Rural Library District

Approved: _____