

COLUMBIA COUNTY RURAL LIBRARY DISTRICT
Regular Meeting of the Board of Trustees
Monday, August 20, 2018 7:00 p.m.

Meeting Time and Location:

7:10 p.m. to 8:15 p.m.
Dayton Memorial Library
111 S. 3rd Street
Dayton, WA 99328

1. Call to Order

Meeting was called to order at 7:10 p.m. by Tanya Patton, Chair

2. Roll Call – Trustees present:

Tanya Patton, Chair
Meredith Dedman, Treasurer
Sarah Reser, Member (Secretary Pro-Temp)

June Riley, Vice-Chair – Absent, excused
Karin Spann, Secretary – Absent, excused

Others present:

Dusty Waltner, CCRLD Director

3. Public Comments

There were no public comments.

4. Approval of Meeting Minutes

4.1 Patton moved to approve July 16, 2018 Regular Meeting Minutes with corrections
(Second Dedman; Unanimous)

5. Treasurer's Report

5.1 Patton moved to approve vouchers # 3387-3410 posted as of August 20, 2018 totaling \$31,788.50. (Second Dedman; Unanimous)

5.2 Waltner reported that accounts payable procedures are going well. Waltner reported that she may run into issues in the future as the County Auditor will only disburse funds into the accounts payable bank account to replace the previous month's expenditures. The bank requires a minimum balance and if expenditures are great for a particular month there may not be enough funds to cover. Waltner suggested that a resolution is needed in order to add additional funds.

5.3 Waltner provided a transaction list for expenditures from August 1-August 20, 2018.

6. Director Report

6.1 Progress Report – Attached

7. Old Business

- 7.1 Financial Plan: Walter reported that the meeting with Kyle Cox would need to be in October or later and will give tentative dates at the next meeting.
- 7.2 Trust Update: Patton reported that she met with the lawyers and they recommended to first get the Delany and Hedwig-Davis trusts transferred before attempting the Peabody, that way we could establish a track record.
- 7.3 Patton informed the Board that the County Commissioners approved the appointment of Sarah Reser to the CCRLD Board of Trustees.

8. New Business

- 8.1 Staffing: Waltner reported that she only received one bid for each of the two advertised RFBs: Groundskeeping services and Custodial services. Waltner contracted with Lisa Haag for Custodial services and Sam Korslund for Groundskeeping services.

9. Final Public Comment

None

11. Adjourn

- Patton adjourned meeting at 8:15 p.m.

Next regular meeting date is:
Monday, September 17, 2018.
111 S. 3rd Street, Dayton.
Meeting begins at 7 p.m.

Respectfully submitted,
Karin Spann, Secretary

Approved: _____