

COLUMBIA COUNTY RURAL LIBRARY DISTRICT
Regular Meeting of the Board of Trustees
Monday, February 26, 2018 7:00 p.m.

Meeting Time and Location:

7:02 p.m. to 8:45 p.m.
Dayton Memorial Library
111 S. 3rd Street
Dayton, WA 99328

1. Call to Order

Meeting was called to order at 7:05 p.m. by Tanya Patton, Chair

2. Roll Call – Trustees present:

Tanya Patton, Chair
June Riley, Vice-Chair
Angelina Shaber, Treasurer
Karin Spann, Member

Others present:

Dusty Waltner, CCRLD Director
Meredith Dedman, Trustee Applicant

3. Public Comments –

Meredith Dedman introduced herself to the Board. She described her desire to join the CCRLD Board and her interest in the library and the community.

4. Approval of Meeting Minutes

4.1 Patton moved to approve January 22, 2018 Regular Meeting Minutes; Spann 2nd; Motion approved unanimously.

5. Treasurer’s Report

5.1 Patton moved to approve vouchers #3255-3274 posted as of February 26, 2017 totaling \$26,142.54; Riley 2nd; Motion approved unanimously.
5.2 Waltner provided account analysis statement and monthly report.
5.3 Waltner provided a transaction list for expenditures from February 1- February 26 2018.

6. Director Report

6.1 Progress Report – Attached

7. Old Business

7.1 The Board discussed continued work on a Financial Plan. Shaber agreed that she would move forward with arranging a consultant from the Washington State library and would look into the WSL Trustee Training Grants.

8. New Business

- 8.1 Riley stated that she would commit to another trustee term. Patton made a motion to approve the reappointment of June Riley; Shaber 2nd; Motion approved unanimously. Patton made a motion to approve the appointment of Meredith Dedman; Spann 2nd; Motion approved unanimously. Patton stated that she would send the trustee appointment recommendations to the County Commissioners.
- 8.2 Waltner provided Director evaluation packets to each trustee, stating that the evaluation should take place at the March meeting.
- 8.3 Waltner informed the Board that resources in the Delany Room have been disappearing quicker than normal, and therefore locks have been installed on many of the cabinets. There have also been occasions in which the building was not closed out properly by groups. The Board suggested creating an updated checklist with closing instructions for groups using the Delany Room.
- 8.4 Waltner informed the Board that they were able to capture more income than budgeted and therefore would need a budget amendment soon.
- 8.5 Waltner informed the Board that she has requested additional quotes from Walla Walla Electric to complete the lighting upgrades in the basement, as well as the installation of exterior outlets, and lighted exit signs in the Youth Library.

9. Final Public Comment

None

10. Adjourn

- Patton adjourned meeting at 8:45 p.m.

Next regular meeting date is:

Monday, March 19, 2018.

111 S. 3rd Street, Dayton.

Meeting begins at 7 p.m.

Respectfully submitted,

Dusty Waltner, Director, Columbia County Rural Library District

Approved: _____