

COLUMBIA COUNTY RURAL LIBRARY DISTRICT
Regular meeting of the Board of Trustees
Monday, August 15, 2016 7:00 p.m.

Meeting Time and Location:

7:00 p.m. to 7:50 p.m.

Dayton Memorial Library

111 S. 3rd Street

Dayton, WA 99328

1. Call to Order

Meeting was called to order at 7:10 p.m. by Tanya Patton, Chair

2. Roll Call – Trustees present:

Tanya Patton, Chair

June Riley, Vice-Chair

Angelina Shaber, Treasurer

Cindi Abbott, Secretary

Others present:

Dusty Waltner, CCRLD Director

Darcy Beleny, FOL President

Karin Spann

3. Public Comments –

None

4. Approval of Meeting Minutes

- Patton moved to approve July 18, 2016 Regular Meeting Minutes; Abbott 2nd; Motion approved unanimously.

5. Treasurer's Report

- Patton moved to approve vouchers #2856-2873 posted as of August 15, 2016 totaling \$29,602.57; Riley 2nd; Motion approved unanimously.
- Waltner provided account analysis statement and monthly report.
- Waltner provided a transaction list for expenditures from August 1-August 15 2016.

6. Director Report

- Summer Reading Program has ended and was extremely successful. We had 87 children sign up and 52 adults. The Summer Reading Party had 38 attendees and the winners of the grand prize baskets are as follows:
 - Sandy Dare - Adult Gift Basket Winner
 - Jamie Finch - Adult Gift Basket Winner
 - Quintin Rapoza - Young Adult Gift Basket Winner
 - Jack Zanger - Elementary School Basket Winner
 - Mia Paquette - Pre-School Basket Winner
- Starting September 7th Storytime will be changing days. Carolyn will still offer all the great dancing, stories, and fun, but on Wednesdays at 10:00am, instead of Tuesdays.

- Vicki is working with the Friends of the Library to help build all of the great promotional items for the Fair Booth. It looks like we will have a wonderful booth this year and lots of great information about library services to share.
- Book Chat is scheduled the third Saturday of the month. The next one is August 20th from 6-8pm. It is great fun to get together and talk about our love of books.
- Writer's Group will be meeting the fourth Thursday of the month in August, September, and October. The next Writer's Group meeting is August 25th at 6:30pm.
- We have changed our weeding and cataloging procedures in order to make sure we are not ordering books that may have been weeded a few years ago. This should help build efficiency with our collection development and help us to quickly pinpoint which items need to be acquired through Interlibrary Loan, rather than purchasing.
- The director's office has been reorganized. We took out some of the old narrow built-in shelves and replaced them with deeper bookcases. Stop by and check it out.

7. Old Business

- After a quick discussion on updating the Meeting Room Use Policy, the policy was tabled until the September meeting. Waltner is inquiring on getting a liquor license for fundraising events and special programs, which would be added to the updated policy.

8. New Business

- Derek McCarthy has provided a proposal for a Bench to be added to the Bell Garden. Derek could not make the meeting, but his wife attended in his place. The Board was pleased with the design of the bench, however there were errors in the pricing and therefore the proposal was tabled until Derek can be present.
- Waltner provided information and an updated quote for a new copier. The Board discussed the various price points for leasing and agreed that it would be Waltner's decision to choose the most appropriate price and lease terms.
- Waltner provided an updated Surplus Policy, which changed the length of time for surplus items being offered for sale from 60 days to 30 days, with staff and trustees being allowed to bid on items under the same conditions and terms as the general public. Patton moved to approve the updated Surplus Policy; Shaber 2nd; Motion approved unanimously.
- Waltner also presented a list of surplus items to be offered for sale. Patton moved to approve the surplus list; Abbott 2nd; Motion approved unanimously.
- The Board briefly discussed the purchase of a garden shed to store building maintenance items. Waltner presented a few designs; The Board told Waltner to move forward with purchasing a suitable shed.
- Waltner discussed CCRLD's current collections Policy for overdue materials.

9. Final Public Comment

Darcy Beleny discussed the progress of the Fair Booth. She informed the Board that Sylvia is working with Vicki on decorating the booth with the fair theme "Pioneer Ways to Modern Days." The booth would have kids games and prizes. Beleny also announced that Lorna Barth and Sandy Dare are both official members of the FOL. Beleny also discussed a thank you brochure being created to be sent to donors.

10. Adjourn

- Patton adjourned meeting at 8:50 p.m.

Next regular meeting date is Monday, September 19th, 2016, 111 S. 3rd Street, Dayton.
Meeting begins at 7 p.m.

Respectfully submitted,
Dusty Waltner, Director, Columbia County Rural Library District

Approved: _____
Cindi Abbott, Secretary