

COLUMBIA COUNTY RURAL LIBRARY DISTRICT
Regular Meeting of the Board of Trustees
Monday, April 17, 2017 7:00 p.m.

Meeting Time and Location:

7:05 p.m. to 9:50 p.m.
Dayton Memorial Library
111 S. 3rd Street
Dayton, WA 99328

1. Call to Order

Meeting was called to order at 7:05 p.m. by Tanya Patton, Chair

2. Roll Call – Trustees present:

Tanya Patton, Chair
Cindi Abbott, Secretary
Angelina Shaber, Treasurer
June Riley, Vice-Chair
Karin Spann, Member

Others present:

Dusty Waltner, CCRLD Director

3. Public Comments –

None

4. Approval of Meeting Minutes

4.1 Patton moved to approve March 20, 2016 Regular Meeting Minutes; Spann 2nd; Motion approved unanimously.

5. Treasurer's Report

- 5.1 Patton moved to approve vouchers #3027-3046 posted as of April 17, 2017 totaling \$23,653.44; Abbott 2nd; Motion approved unanimously.
- 5.2 Waltner provided account analysis statement and monthly report.
- 5.3 Waltner provided a transaction list for expenditures from April 1-April 17 2017.
- 5.4 Waltner provided a quarterly statistics report for 1st quarter 2017.

6. Director Report

6.1 Progress Report -

- April has been a busy month and we are only halfway through.
- We had another great Family Story Time and Dinner in April. We had 45 attendees.
- We facilitated a Developmental Disabilities Fair on April 13th which was well attended.
- The Friends of the Library Book Sale will be April 21 from 10am-7pm and April 22 from 10am-5pm. The FOL are looking for volunteers to help with setup and takedown.

- Howard has started a “Back by Noon” program series with a focus on field trips to local areas and attractions. The first is April 22, and will feature bird watching with the Blue Mountain Audubon Society. The meetup is at Flour Mill Park at 8:45am.
- April 25th is Beginning Sign Language from 6-7pm.
- April 27th will be our Cowboy Poetry, Music, and Chuckwagon style dinner program, featuring Marty Hall and Jimmie Turner. It starts at 6pm.
- We are planning a staff training day on April 28th. We will close the library.
- Summer Reading: Our Summer Reading Kickoff starts June 6th with the Blue Mountain Wildlife coming to the school to do a presentation with the rescue raptors. The presentation will last most of the day as different classes come through to see the birds. After school there will be a chance for adults to meet the birds as well.

7. Old Business

- 7.1 Patton informed the Board that the County Commissioners approved the reappointment of Cindi Abbott for a five-year term as Library Trustee.
- 7.2 Waltner informed the Board that she is still researching possible options for a security/surveillance system and will have a better idea of cost and timeline in the May meeting.
- 7.3 Waltner informed the Board that she has planned a staff training day on April 28th, in which the library will be closed.

8. New Business

- 8.1 Patton asked if any trustees would like to move into an officer position or if any current officers would like to change. Karin Spann moved to keep the same officers for 2017. Shaber 2nd; Motion approved unanimously
- 8.2 Waltner provided the Board with three estimates for replacing the current lights throughout the library with energy efficient LEDs. The three estimates came from Flynn’s Electric, Walla Walla Electric, and Hays Electric. The Board asked if Waltner can get clarification on the costs of replacing ballasts from each, as well as more details about the Pacific Power Energy Efficiency Rebate to provide at the May meeting.
- 8.3 Patton discussed the prior attorney for the Library when the District was formed, Jim Sloan and whether the District could get a local attorney to assist with the trusts. Riley advised that the attorney should specialize in trusts and probate. Riley recommended that Patton contact Scott Marinella for assistance.
- 8.4 Waltner presented the Board with a list of technology related tasks for the library. Waltner requested that she contract out several of the IT tasks, as many require specialized IT knowledge and skills that the staff isn’t able to fulfill. The Board asked for Waltner to provide a job description outlining the needs and skill levels required.

9. Executive Session

- 9.1 The Board entered executive session at 8:20pm to conduct the Director’s evaluation. The Board left executive session at 9:40pm and briefly discussed the results of the evaluation with Waltner. Abbott informed Waltner that she would receive a written summary and explanation of the evaluation at a later date.

10. Final Public Comment

None

11. Adjourn

- Patton adjourned meeting at 9:50 p.m.

Next regular meeting date is Monday, May 15th, 2017.
111 S. 3rd Street, Dayton.
Meeting begins at 7 p.m.

Respectfully submitted,
Dusty Waltner, Director, Columbia County Rural Library District

Approved: _____
Cindi Abbott, Secretary