

**COLUMBIA COUNTY RURAL LIBRARY DISTRICT**  
**Regular Meeting of the Board of Trustees**  
**Monday, November 20, 2017 7:00 p.m.**

**Meeting Time and Location:**

7:00 p.m. to 9:50 p.m.  
Dayton Memorial Library  
111 S. 3rd Street  
Dayton, WA 99328

**1. Call to Order**

Meeting was called to order at 7:05 p.m. by Tanya Patton, Chair

**2. Roll Call – Trustees present:**

Tanya Patton, Chair  
June Riley, Vice-Chair - arrived at 7:15  
Angelina Shaber, Treasurer  
Cindi Abbott, Secretary

Karin Spann, Member – absent excused

**Others present:**

Dusty Waltner, CCRLD Director

**3. Public Comments –**

Tanya Patton, Board Chair, opened the public hearing at 7:05 to discuss the 2018 budget. Waltner went over the 2018 budget and answered questions from the Board. The presented budget was based on a one percent increase on the amount levied for 2017, which was \$366,000; however, the library actually received \$367,165.06 due to new construction. Waltner corrected the 2018 budget to reflect the increase in revenue by adding \$1,165.06 to programming. Patton closed the public hearing at 7:35pm.

**4. Approval of Meeting Minutes**

- 4.1 Patton moved to approve October 16, 2017 Regular Meeting Minutes; Abbott 2<sup>nd</sup>; Motion approved unanimously.
- 4.2 Patton moved to approve October 25, 2017 Budget Workshop Minutes; Shaber 2<sup>nd</sup>; Motion approved unanimously.

**5. Treasurer's Report**

- 5.1 Patton moved to approve vouchers #3179-3204 posted as of November 20, 2017 totaling \$31,440.02; Riley 2<sup>nd</sup>; Motion approved unanimously.
- 5.3 Waltner provided account analysis statement and monthly report.
- 5.4 Waltner provided a transaction list for expenditures from November 1- November 20 2017.

**6. Director Report**

6.1 Progress Report – Attached

**7. Old Business**

7.1 Waltner informed the Board that she has had no luck in trying to get the piano to a local museum. The Board agreed that Waltner should advertise a free piano to the public in order to get it moved out of the building.

**8. New Business**

- 8.1 The report by Carlos Oribio was tabled until the next meeting.
- 8.2 Waltner provided an updated Salary Step Scale for 2018 which was adjusted across all positions to reflect an increase in minimum wage. Abbott made a motion to approve the 2018 Salary Step Scale; Riley 2<sup>nd</sup>; Motion approved unanimously
- 8.3 Waltner presented the corrected 2018 Final Budget. Patton made a motion to approve the 2018 Final Budget; Shaber 2<sup>nd</sup>; Motion approved unanimously
- 8.4 Waltner presented Resolution 2017-01 which increases the employer paid medical benefits from \$859.91 to \$966.49 per month based upon a full-time position. The employer paid contributions are prorated to \$724.87 for a 30-37 hour position; and \$579.89 for a 25-29 hour position. Patton made a motion to approve Resolution 2017-01; Shaber 2<sup>nd</sup>; Motion approved unanimously.
- 8.5 Waltner presented Resolution 2017-02 which increases the 2018 property tax levy by 1% or \$3,671.65 over the 2017 levy amount. Patton made a motion to approve Resolution 2017-02; Riley 2<sup>nd</sup>; Motion approved unanimously.
- 8.6 Patton certified the 2018 property tax levy at \$400,000.
- 8.7 Waltner provided a brief personnel update. She stated that the team is working great together and are planning their 2018 programs out as a collaborative group.

**9. Final Public Comment**

None

**10. Adjourn**

- Patton adjourned meeting at 8:45 p.m.

Next regular meeting date is:  
Monday, November 20, 2017.  
111 S. 3rd Street, Dayton.  
Meeting begins at 7 p.m.

Respectfully submitted,  
Dusty Waltner, Director, Columbia County Rural Library District

Approved: \_\_\_\_\_  
**Cindi Abbott, Secretary**