

COLUMBIA COUNTY RURAL LIBRARY DISTRICT
Regular meeting of the Board of Trustees
Monday, March 21, 2016 7:00 p.m.

Meeting Time and Location:

7:00 p.m. to 9:15 p.m.
Dayton Memorial Library
111 S. 3rd Street
Dayton, WA 99328

1. Call to Order

Meeting was called to order at 7:00 p.m. by Tanya Patton, Chair

2. Roll Call – Trustees present:

Tanya Patton, Chair
June Riley, Vice-Chair
Dawn McGhan, Secretary
Bonnie Williams, Treasurer
Angelina Shaber

Others present:

Dusty Waltner, CCRLD Director
Carolyn Laib, CCRLD Children's/Young Adult Specialist
Vicki Zoller, CCRLD Library Assistant
Darcy Beleny, Friends of the Library President

Cindi Abbott - absent

3. Public Comments –

- Vicki Zoller introduced herself and provided an overview of how she is fitting into her roles with CCRLD and her plans for promoting our programs. Zoller gave insight into her experiences with photography, fundraising, and marketing. She talked about her plans for updating the website, as well as building a community calendar of events.

4. Approval of Meeting Minutes

- Williams moved to approve February 15, 2016 Regular Meeting Minutes; Patton 2nd; Motion approved unanimously.
- Patton moved to approve February 23rd Special Meeting Minutes; Riley 2nd; Motion approved unanimously.

5. Treasurer's Report

- Patton moved to approve vouchers #2748-2767 posted as of March 21, 2016 totaling \$21,074.49; Riley 2nd; Motion approved unanimously.
- Waltner provided account analysis statement and monthly report.
- Waltner provided a transaction list for expenditures from March 1-March 21 2016.

6. Director Report

- We have a lot of great things going on for the month of March:
- Lorna has started a knitting club, which seems to be going well.
- We have also added several adult coloring books to the collection, which are available for checkout. They are limited to one per person and check out for 7 days only. We encourage patrons to please sign their artwork upon completion.
- We launched our library card art contest, which ended Saturday March 19th. We had four age groups and the Blue Mountain Art Guild will pick the winning designs to be featured as our new library cards. The winners will also receive \$25 gift certificates from Chief Springs Pizza.
- We are also working to streamline our processing procedures so that we make sure patrons can request and receive books more efficiently and reduce the chances of requests getting lost in the system.
- We have also hired two new Pages: Andrew Price and Melany Lane.
- Our shelving in the basement is complete. All of the children's, juvenile, and young adult collections have matching shelving.
- Due to increased behavioral problems with kids on computers, as of March 1st we have limited kids' use of computers to homework and research only. We have seen remarkable improvement since and not had any disciplinary problems.
- We have expanded our phone lines. We previously had only the main line and a fax line, now we have the following:
Main: 382-4131
Director: 382-3169
Children's: 382-3157
Fax: 382-1059

7. Old Business

8. New Business

- After a brief discussion of per diem travel and a review of the previous resolution set by the Board, the Board found that no new resolution was needed for mileage rates.
- Waltner requested that the Board review and update the Interlibrary Loan Policy to reflect patron needs and current procedures. The Board discussed removal of the clause pertaining to costs for postage and fees. The Board did not vote on the removal of the clause.
- Waltner discussed wanting to surplus items taking up space in the library that are no longer being used. She stated that she will provide a list of items at the next meeting.

9. Final Public Comment

10. Executive Session

Patton stated that the Board would go into executive session at 8:15 to discuss the Director's annual evaluation. The Board came out of executive session at 8:45. The Board discussed the evaluation results with Waltner.

11. Adjourn

- Patton adjourned meeting at 9:15 p.m.

Next regular meeting date is Monday, April 18th, 2016, 111 S. 3rd Street, Dayton.
Meeting begins at 7 p.m.

Respectfully submitted,
Dusty Waltner, Director, Columbia County Rural Library District

Approved: _____
Dawn McGhan, Secretary