

**COLUMBIA COUNTY RURAL LIBRARY DISTRICT**  
**Regular Meeting of the Board of Trustees**  
**Monday, December 18, 2017 7:00 p.m.**

**Meeting Time and Location:**

7:04 p.m. to 8:30 p.m.  
Dayton Memorial Library  
111 S. 3rd Street  
Dayton, WA 99328

**1. Call to Order**

Meeting was called to order at 7:04 p.m. by Tanya Patton, Chair

**2. Roll Call – Trustees present:**

Tanya Patton, Chair  
June Riley, Vice-Chair/ Secretary, Pro-Tem  
Angelina Shaber, Treasurer

Karin Spann, Member – absent excused

**Others present:**

Dusty Waltner, CCRLD Director  
Carlos Oribio, Library Assistant

**3. Public Comments –**

**4. Approval of Meeting Minutes**

4.1 Patton moved to approve November 20, 2017 Regular Meeting Minutes; Shaber 2<sup>nd</sup>;  
Motion approved unanimously.

**5. Treasurer’s Report**

5.1 Patton moved to approve vouchers #3205-3228 posted as of December 18, 2017 totaling  
\$32,454.40; Riley 2<sup>nd</sup>; Motion approved unanimously.  
5.3 Waltner provided account analysis statement and monthly report.  
5.4 Waltner provided a transaction list for expenditures from December 1- December 18  
2017.

**6. Director Report**

6.1 Progress Report – Attached

**7. Old Business**

None

**8. New Business**

- 8.1 Carlos Oribio gave a report on his attendance to the International Board of Books for Young People (IBBY) meeting in October. Carlos told the Board that the meeting broadened his views on diversity in literature, and that he was able to network with other professionals. Carlos felt the training opportunity was extremely beneficial and thanked the Board for the opportunity to attend the regional meeting.
- 8.2 Waltner provided an update on personnel and staffing of the library.
- 8.3 Patton informed the Board that Cindi Abbott submitted her letter of resignation as a trustee. Waltner presented the current trustee terms and informed the Board that June Riley's term would be up for renewal March 31, 2018.
- 8.4 Waltner provided an updated Leave Policy which added leave allowances for all employees, in order to comply with 2018 state leave laws. Patton moved to approve sections 1,2, and 3 of the Personal Leave and Attendance Policy; Shaber 2<sup>nd</sup>; Motion approved unanimously.

**9. Final Public Comment**

None

**10. Adjourn**

- Patton adjourned meeting at 8:30 p.m.

Next regular meeting date is:

Monday, January 22, 2018.

111 S. 3rd Street, Dayton.

Meeting begins at 7 p.m.

Respectfully submitted,

Dusty Waltner, Director, Columbia County Rural Library District

**Approved:** \_\_\_\_\_