

COLUMBIA COUNTY RURAL LIBRARY DISTRICT
Regular Meeting of the Board of Trustees
Monday, March 15, 2021 7:00 p.m.

Minutes

1. Call to Order at 7:09pm

2. Roll Call / Welcome

Present: Karin Spann (chair), June Riley, Sarah Reser, Joe Huether, Heather Stearns, Todd Vandebark (director), plus two visitors.

3. Approval of Meeting Minutes

3.1 Approval of February 22, 2021 Regular meeting minutes. Joe suggested a minor amendment: in section 8.2 the minutes read “Some libraries allow for electronic signatures of board minutes and documents, given the difficulty in getting signatures for paperwork over Zoom” and he suggested removing “over Zoom” as it was unnecessary to the discussion. Joe motioned to approve the minutes as amended, Sarah seconded. Motion passed.

4. Treasurer’s Report

4.1 Approval of Voucher Transmittal for February 2021, #4152 through #4175 in the amount of \$25,380.22. June motioned to approve, Joe seconded. Motion passed.

4.2 Review of February 2021 budget report as presented by Joe Huether.

5. Director’s Report

5.1 Progress Report as presented by Todd Vandebark.

5.2 Of note is our region will be moving to phase III, allowing for 50% of capacity indoors. The Delany building will change to 50% of capacity on March 29 to coincide with changes in library hours. Evening and weekend gatherings in the Delany building will be permitted as well. New Library hours expanding as of Monday, March 29, 2021 to:

M, T, W, F: 10 am - 5 pm

Th: 12 - 7 pm

Sat: closed

Library browsing and access to lower level will still be restricted to remain in compliance with state guidelines.

6. Old Business

1.1 Public Engagement Update/Social Media Policy: Board reviewed the preliminary draft of the policy. Copies are available for review at the library.

- 1.2 Electronic Signature Resolution: Board reviewed the preliminary draft of the policy which allows for the use of electronic signatures with DocuSign. Joe moved to adopt Resolution 2021-1, June seconded. Motion passed.
- 1.3 Trustee Vacancy Update: County Commissioners will be interviewing on April 12th in the evening beginning at 5pm. A Zoom link will be provided. Trustees term will be retroactive (beginning on April 1st), and will be a 5-year term.

7. New Business –

- 7.1 Recognition of Sarah Reser’s Contribution to the Board
- 7.2 County Commissioner Chuck Amerein briefly discussed new tax levy legislation and its impact on budgeting.

8. Public Comments --

- 8.1 Two public comments were taken.

9. Adjournment at 8:06pm

**Next regular meeting:
Monday, April 19, 2021
111 S. 3rd Street, Dayton
Meeting begins at 7 p.m.**