

**COLUMBIA COUNTY RURAL LIBRARY DISTRICT**  
**Regular meeting of the Board of Trustees**  
**Monday, December 21, 2020 7:00 p.m.**

**Minutes**

**1. Call to Order -- 7:00pm**

1. **Roll Call / Welcome** -- Karin Spann, June Riley, Sarah Reser, Joe Huether, and Heather Stearns, and Kristie Korslund (interim director) were present.

**3. Approval of Meeting Minutes**

3.1 Approval of November 16, 2020 Regular Meeting Minutes. Joe motioned to approve, Sarah seconded. Motion passed.

**4. Treasurer's Report**

4.1 Approval of Voucher Transmittal for November 2020. Sarah moved to approve vouchers #4075 through #4102 in the amount of \$35,166.31, Heather seconded. Motion passed.

4.2 Board reviewed of the year-to-date budget thus far.

**5. Director's Report**

5.1 Progress Report: Kristie gave the director's report.

- Current Library hours are Monday-Friday, 11am to 3pm, patrons are limited to 15 minutes for in-person service, curbside services are still being offered.
- Library will be closed for the next ten days, open on the 28th, per COVID response guidelines for staff exposure.

**6. Old Business**

6.1 Public Engagement Plan: Board is still working on finalizing format, paper survey will go out with the books, and there will be an online component.

6.2 Director Search/Personnel: Application period closed on the 20th. Board will discuss applicants during Executive Session.

6.2.1 Executive Session as per RCW [42.30.110\(1\)\(g\)](#) opened at 7:32pm. Executive Session ended at 8:33pm. Board will do a follow-up with the most promising applicants, before scheduling an interview.

**7. New Business -**

7.1 Peabody Trust Termination, Payout, and development of CD: Peabody Trust was closed out some years ago, funds were paid out to the library, and suggestion is to place funds into a CD. Bank needs Board approval to move funds. Joe moved to move Peabody funds into an 11-month CD at Homestreet Bank. June seconded. Motion passed.

7.2 Interim Director and Staff acknowledgement/appreciation.

**8. Public Comments**

8.1 Public comment was taken. A question was fielded about whether books can be checked out this week. Due to the staff quarantine, books are NOT available to be checked out until reopening on the 28th.

**9. Adjourned at 8:39pm.**

**Next regular meeting:**

**Monday, January 18th, 2021**

**111 S. 3rd Street, Dayton**

**Meeting begins at 7 p.m.**